



Towson High School Theatre Boosters

69 Cedar Avenue • Towson, Maryland • 21286



October 10th, 2023

Meeting Participants: Colleen Krimm- President, Shelly Bell- Vice President, Melissa Johnson- Secretary, Pamela Steinik - Treasurer, Terri Dwyer, Tom Ritterhoff, Monica Leigh, Pam Chen, Tracey Hamelin, Lynda Baker, Liz Cohen, Dani Schuman, Mansoor Johnson, Mason Krimm, Natalie Krimm, Margaret Bell & Ella, Carol Soul, Lindsay Bell

Meeting Began at 6:30pm in the Senior Café and adjourned at 7:30

AGENDA:

DIRECTORS REPORT:

Not given as Mr. Worthington was not able to attend.

TREASURER'S REPORT:

Update. Highlight Membership numbers and one corporate sponsorship from Baltimore Clayworks.

MEET THE DIRECTORS NIGHT FOLLOW-UP:

Feedback was positive for first time; we would like for more people to attend at the next one which scheduled for January 9th with snow date of January 11th. The night will also be a Theatre Boosters Meeting. We received many names on our volunteer sheets which was positive.

HALLOWEEN PARTY:

10/24TH Signs have been printed but VP needs to approve and sign off on them. We need to make sure we have good publicity. Encourage people to buy their tickets early. We have a good amount of donations. ITS will donate a basket for the raffle. All donations due by Saturday 10/21. Party starts at 6:30 and door open at 6:15
Final numbers needed by Friday 10/20.
Raffle tickets are CASH ONLY.

Action Items: Collen to investigate Robo Call or have further discussions about it.

Volunteer Needs: Dani will monitor door and we need one more, silent raffle help, games (need 1-2 ideas. Mr. Worthington will judge Costume Contest. Cleanup and Set-up.

ITS REPORT:

Fall Fest 10/26. We would like cast and crew to be there to meet people and further market the theatre groups. Targeting Friday 10/20 for a group to see Chess (opening night) will also investigate a matinee.

Idea was mentioned about an ITS outing to see Hairspray the Movie at the Senator- Wednesday, Dec 6th.

FALL TEXTILE TRUCK:

October 21st 10:00am-2:0pm

There will be an announcement at football homecoming.

501c3 STATUS:

Dani is heading this up (Thank you!!) 3–4-month process. There will be many benefits such as tax deductions, pre-tax for supplies. We are at the information gather stage and will be signing a Letter of Intent with the lawyer. We will be changing the language of our membership from “Members” to “Sponsors” due to legality reasons. Lawyer will be creating bylaws based on our documents and the Theatre Board will review and approve.

TEAM DINNERS:

As a point of clarification, the host of the evening is just that- a host. We will relay on the parents to provide food/drinks. We can do these anytime just please coordinate. It would be nice to invite the ITS Board Members. There are thirty-nine in the cast and forty-eight in the crew. Not all would attend.

Volunteers so far: Linda (Crew Dinner), Dani (Cast Dinner) Shelly (Cast Dinner).

MEMBERSHIP/ SPONSORSHIPS:

Email Pamela if you have questions about whether your membership payment was received. If you paid you should have received a confirmation /thank you email.

ALUMNI PAGE:

Thank you to Mason who is working on setting this up. A reminder to get alumni to sign up and they can attend the Saturday night show free as it will be Alumni Night. The Cabaret Show for Alumni and current students will be in January- more details to come.

SHOW SHIRTS and BIOS:

Sign up by 10/15 for Show Shirts and BIOS due by 10/15

PHOTOGRAPHY DATES:

After Halloween.

Action Items: Collen to follow-up on contractor status for Baltimore County for Tom.

We need dates for Crew Photos and clarification on who is in the photos.

VOLUNTEERS:

We need leads for:

STARS- Margaret Bell Volunteered (Thank you!!)

CONCESSIONS- Open

TECH WEEK- Open

GREEN ROOM- Open

Note: The leads are not required to do everything. The idea is for the lead to organize and delegate. For Concessions we need someone who can go to Costco or Sam's and pick up supplies and then get help from other volunteers for the show nights. For Tech Week- the lead would help choose meals and contact volunteers for help. Green Room- Lead would need to be there on the nights of the show and our assign help for each night to get there early and keep green room stocked with the Good Made Bars, Water and Fruit.

ADDITIONAL COMMENTS: 2/7 will be Broadway Trip to NYC to see Spamalot. This is for Theatre Classes, Marching Band, ITS (?) and Tri-M. 120 slots and thirty-six slots for volunteers. \$100