THS Theatre Boosters Meeting Minutes 2/8/22

Meeting Participants: Sydney Marks- Director, Jennifer Davis- Vice President, Wendy Coté- Secretary, Monica Leigh- Treasurer, Kaitlyn Coté- ITS President (via Google Meet), Liz Cohen, Tracey Hamelin, Margaret Bell, Samantha Apel, Jen Tosh

Meeting Began at 6:00pm with introductions of all participants, minutes from the last meeting were reviewed and approved

Treasurer’s Report: Current balance- $3668.12 with $36.79 in pending transactions. A date for Clothing to Cash will be confirmed for later in April and shared at the next meeting. Pending approval, we will give $1000 in scholarships and then would like to earmark some money to purchase supplies (staplers/staples, sharpies, paper, cardstock) for the STARS sale at the upcoming musical. We will ask for donations and then purchase what else is needed.

Director’s Report: Rehearsals for Fiddler on the Roof are going very well. A poster has been drafted and was shared tonight. Also, the T-shirt design is ready to go for after orders are taken with the participation form that is going home next week. A discuss about the playbill was conducted and we determined that it is most cost effective to stick with a virtual playbill that is formatted for people to print at home. There was a suggestion to provide a bookmark or half sheet with the QR code. Booktix will open ticket sales after Friday, 2/11/22.

ITS Report: ITS president reported that the meeting tomorrow is cancelled. They will have a game night soon to get more people interested in joining Thespians and will begin planning for the induction ceremony. Unfortunately, they were not able to attend the festival this year due to the restrictions on extra-curricular activities.

Fundraising- Clothing drive will be set up again for some time in April. Concessions and star sales should net greater profits at the musical given more show dates and larger audiences.

Additional Business: Tech week meals for March 28, 29, 30 will be coordinated by Wendy Cote and Sam Apel. The Chow Family has volunteered to provide catering for one of the meals. The cast party will again be hosted at the Cote residence and the Cote family will donate the main meal for the party. Concessions budget was increased to $200 and additional supplies can be purchased as needed after the first two nights. Ms. Marks stated she can increase the length of intermission if needed to get everyone through the concession line. She will inquire if there is a way to use ice provided by the school. A sign-up genius will be created to request volunteers and donations for tech meals and the nights of the show for stars and concession sales.

Meeting Adjourned at 7:15pm Next Meeting is 3/8/22 at 6:00pm